

Title 58
RETIREMENT

Part XVII. Registrars of Voters Employees' Retirement System

Chapter 1. Procedures for Election of Registrars of Voters Employees' Retirement System Trustees

§101. General Election Procedures

A. The director shall issue to the Registrars of Voters Employees' Retirement System membership a notice of each trustee office to be filled between the first Monday in July and the second Friday in July via email, with qualifying form attached and placed on the website, such form to require applicant's name, parish, date started in system, and for which seat the applicant is qualifying.

B. Candidates shall submit in writing to the director their intention to run for a specified office between the third Monday and the fourth Friday of July. The board of trustees shall designate a qualifying form. The designated qualifying form shall be posted on the website and/or mailed to the member.

C. These July dates will differ only for the first year, 2011, in which the notice shall be issued as soon as reasonably possible and the notice shall adjust the time for qualifying only as minimally as possible in order to maintain the remainder of the timetable below.

AUTHORITY NOTE: Promulgated in accordance with R.S. 11:2091(B) and (C) et seq.

HISTORICAL NOTE: Promulgated by the Department of Treasury, Registrars of Voters Employees' Retirement System, LR 38:1029 (April 2012).

§103. Ballots, Count, Tabulation, Posting, Oath of Office

A. The director shall compile a ballot for each office to be filled. Ballots shall be mailed to the membership at their home address beginning the first Tuesday through the second Friday of September. The ballots shall be issued to members who were active employees as of June 30 of that year and the member must be an active employee as of the date the system counts the ballot in order for that member's ballot to be counted. In addition to the ballot the director shall mail an affidavit as specified by the board of trustees, a return envelope and instructions. The director shall inform each member in this mailing that results of the

vote shall be promulgated on the system's website in late November or early December. Voted ballots shall be accepted through the first Friday in October at 4:30 p.m. A date and time shall be placed on each ballot envelope received by the director across the envelope flap.

B. Ballots shall be held inviolate by the director. The chairman of the board shall call a special meeting to count and tabulate ballots between the first Monday in November and the last Friday in November. At this special meeting the board of trustees shall promulgate the returns and announce the results.

1. The director shall post the results of the promulgation on ROVERS' website. The director shall email each registrar notification of this posting and each registrar shall be required to download and print and post this notice in each of the registrar's offices.

2. The director shall issue to the elected trustee an oath of office. The trustee shall take the oath in the month of December and file a copy with their respective clerk of court. A copy of said oath shall be forwarded to the director. The oath shall contain a term of office effective January 1st of the following year.

AUTHORITY NOTE: Promulgated in accordance with R.S. 11:2091(B) and (C) et seq.

HISTORICAL NOTE: Promulgated by the Department of Treasury, Registrars of Voters Employees' Retirement System, LR 38:1029 (April 2012).

§105. Vacancy

A. Should a vacancy occur, the board shall appoint a replacement member to serve until the next regularly scheduled election. The election to fill this seat will be to fill the unexpired term of this office, unless the seat was expiring and was to be filled at the next election, in which case the election will be to fill the new term

AUTHORITY NOTE: Promulgated in accordance with R.S. 11:2091(B) and (C) et seq.

HISTORICAL NOTE: Promulgated by the Department of Treasury, Registrars of Voters Employees' Retirement System, LR 38:1029 (April 2012)